

## **M I N U T E S**

REGULAR COMMISSION MEETING  
SOUTH PASADENA, FLORIDA

TUESDAY, OCTOBER 14, 2025  
COMMISSION CHAMBERS 7:00 P.M.

MAYOR PENNY CALLED THE MEETING TO ORDER AT 7:01 P.M. THE INVOCATION WAS GIVEN BY COMMISSIONER MCALEES. ALL PARTICIPATED IN THE PLEDGE TO THE FLAG.

ROLL CALL: COMMISSIONERS GAIL NEIDINGER, MARK MCALEES, LYNDIA THOMPSON, VICE MAYOR THOMAS REID, AND MAYOR ARTHUR PENNY. ALSO PRESENT: CITY CLERK CARLEY LEWIS, CITY ATTORNEY KRISTEN GRAY, FINANCE DIRECTOR JAMES GRAHAM, PUBLIC SAFETY DIRECTOR DAVID MIXSON, PUBLIC WORKS DIRECTOR SHAWN SHIMKO, COMMUNITY IMPROVEMENT DIRECTOR TERESA SULLIVAN, AND DEPUTY CITY CLERK MARY JO BOWMAN.

### **REPORTS**

Commissioner Neidinger reported on Finance Department activities including preliminary financial summaries through September 30, 2025.

Commissioner McAlees reported on Community Improvement Department activities including local business tax receipts, permitting, inspections, local business development, employee certifications, and FEMA documentation.

Commissioner Thompson reported on Public Safety Department activities including Fire Prevention Week lithium battery safety tips and William Potter's retirement.

Vice Mayor Reid reported Public Works Department activities including grease disposal tips for the maintenance of drains and sewer systems.

Mayor Penny reported on Administration Department activities including the reopening of Bay View Park Trunk or Treat event, the Holiday Tree Lighting, the Holiday Lighted Boat Parade, and the municipal election for Mayor in March 2026.

### **PEOPLE'S FORUM**

Housh Ghovaei, Madeira Beach, thanked the City and Community Improvement Director Terri Sullivan for the exceptional service he has received.

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**AGENDA COMMENT**

NONE

**DISCUSSION ITEMS**

**PUBLIC HEARING**

NONE

**UNFINISHED BUSINESS**

NONE

**CONSENT AGENDA**

1. APPROVAL OF COMMISSION MEETING MINUTES FOR THE MONTH OF SEPTEMBER 2025 ON FILE IN CITY CLERK'S OFFICE  
AGENDA MEETING, SEPTEMBER 2, 2025; REGULAR COMMISSION MEETING, SEPTEMBER 8, 2025; ADMINISTRATIVE WORKSHOP, SEPTEMBER 15, 2025; AND SPECIAL COMMISSION MEETING, SEPTEMBER 15, 2025.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER THOMPSON, TO PASS THE ENTIRE CONSENT AGENDA.

**UNANIMOUS APPROVAL BY ACCLAMATION**

**NEW BUSINESS**

2. ORDINANCE NO. 2025-06 - AN ORDINANCE OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING ORDINANCE NO. 2024-05, THE CITY'S 2024/2025 FISCAL BUDGET, BY INCREASING APPROPRIATIONS FOR HURRICANE HELENE AND MILTON STORM DAMAGE COSTS ESTIMATED AT \$1,705,355 FOR ALL FUNDS; BY INCREASING REVENUES RECEIVED FROM FLOOD INSURANCE POLICIES TOTALING \$764,200, BY REMOVING \$9,500 IN BUDGETED REVENUE FOR HIBISCUS HALL RENTAL INCOME DUE TO CLOSING OF HALL FROM STORM DAMAGE; BY INCREASING CERTAIN GENERAL FUND AND CAPITAL IMPROVEMENT FUND APPROPRIATIONS TOTALING \$138,090 FOR EXPENDITURES APPROVED IN COMMISSION WORKSHOPS; BY ADJUSTING SEWER FUND FEES AND PROCESSING COSTS TO REFLECT REDUCED ACTIVITY DUE TO HURRICANES; AND BY DECREASING APPROPRIATIONS CAPITAL IMPROVEMENTS - PAVING BY \$190,000 TO REFLECT UNUSED FUNDS; PROVIDING FOR AN EFFECTIVE DATE - FIRST READING.

City Attorney Gray read Ordinance No. 2025-06 by title and approved it as to form and content.

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MOTION WAS MADE BY COMMISSIONER NEIDINGER, SECONDED BY COMMISSIONER MCALEES, TO PASS ORDINANCE NO. 2025-06 ON FIRST READING.

VOTE:	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

3. RESOLUTION NO. 2025-12 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, PROVIDING FOR THE HOLDING OF A GENERAL ELECTION FOR THE ELECTION OF A MAYOR.

City Attorney Gray read Resolution No. 2025-12 by title.

MOTION WAS MADE BY COMMISSIONER THOMPSON, SECONDED BY COMMISSIONER MCALEES, TO PASS RESOLUTION NO. 2025-12.

VOTE:	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

4. RESOLUTION NO. 2025-13 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, ADOPTING AN ITEMIZED BUDGET FOR THE CITY FOR FISCAL YEAR 2025/2026.

City Attorney Gray read Resolution No. 2025-13 by title.

MOTION WAS MADE BY VICE MAYOR REID, SECONDED BY COMMISSIONER THOMPSON, TO PASS RESOLUTION NO. 2025-13.

VOTE:	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

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5. RESOLUTION NO. 2025-14 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, AMENDING THE SALARY PAY PLAN SET FORTH IN RESOLUTION NO. 2024-08 AND ADOPTING THE 2025-2026 STEP PAY PLAN (EXHIBIT A) FOR GENERAL EMPLOYEES; EFFECTIVE FOR THE PAYROLL INCLUDING OCTOBER 1, 2025.

City Attorney Gray read Resolution No. 2025-14 by title.

MOTION WAS MADE BY COMMISSIONER NEIDINGER, SECONDED BY COMMISSIONER MCALEES, TO PASS RESOLUTION NO. 2025-14.

VOTE:	VICE MAYOR REID	AYE
	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

6. RESOLUTION NO. 2025-15 - A RESOLUTION OF THE CITY OF SOUTH PASADENA, FLORIDA, APPROVING A 5% COLA INCREASE FOR THE MAYOR AND COMMISSIONERS FOR FISCAL 2025-2026; EFFECTIVE FOR THE PAYROLL INCLUDING OCTOBER 1, 2025.

City Attorney Gray read Resolution No. 2025-15 by title.

MOTION WAS MADE BY COMMISSIONER MCALEES, SECONDED BY COMMISSIONER THOMPSON, TO PASS RESOLUTION NO. 2025-15.

VOTE:	COMMISSIONER NEIDINGER	AYE
	COMMISSIONER MCALEES	AYE
	COMMISSIONER THOMPSON	AYE
	VICE MAYOR REID	AYE
	MAYOR PENNY	AYE

**UNANIMOUSLY APPROVED**

There being no further discussion, the meeting was adjourned at 7:23 p.m.

  
\_\_\_\_\_  
Arthur Penny, Mayor

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ATTEST:

*Carley Lewis*

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Carley Lewis, City Clerk  
10-14.25r

**DIGITALLY SIGNED COPY.  
TO VIEW ORIGINAL SIGNED MINUTES,  
PLEASE CONTACT THE CITY CLERK'S OFFICE**